Amy van der Meer

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**EDUCATION**: University of New Orleans, New Orleans, LA, December 2011

* Bachelor of Science, Major: Elementary Education Grades 1-5
* GPA: 3.4
* Significant courses include Materials and Methods in Elementary School Science, Materials and Methods in Elementary School Mathematics, Materials and Methods in Elementary School Social Studies, Practice in Corrective Reading, Meeting the Needs of All Learners

**SKILLS**: Customer service:

* Ability to identify and accommodate high volume of customers in a fact paced environment
* Ability to analyze and solve problems while maintaining company values and standards
* Shipping and receiving materials for customers
* Receiving and fulfilling orders in a timely fashion

Teaching:

* Create and maintain a positive and safe learning environment
* Plan and implement age, grade, and skill level appropriate lessons
* Establish and maintain a classroom management plan
* Develop and implement strategies to meet the needs of all learners
* Collaborate with fellow teachers to plan innovative lessons

Technology:

* Microsoft Office Suite
* Excel
* Data Entry
* PowerPoint
* Promethean Board
* ELMO

**EXPERIENCE**: **Student Teacher, St. Tammany Parish Public Schools**

**Slidell, LA, August 2011- December 2011**

Assisted cooperating teacher with daily teaching duties, including planning and teaching Mathematics, English Language Arts, Science, Social Studies, and Fine Arts. Took attendance, created and graded tests and quizzes, and assisted students with daily routines and activities.

**Training Assistant, PEC/Premier Safety Management Company**

**Mandeville, LA, June 2010- July 2011**

Maintained positive customer relations, established processes for shipping, receiving, and managing training materials, as well as information management. Promoted company products and services through International convention.

**Reading Tutor, 1st grade,**

**New Orleans, LA, January 2011- May 2011**

Planned and implemented corrective reading strategies to foster the reading development of a 1st grade student.

**Science Tutor, 4th grade**

**Mereaux, LA, August 2010- December 2010**

Designed and implemented Science experiments and lessons to foster the learning of 4th grade students. Collaborated with peers with achieve better lesson quality.

**Mathematics Tutor, 2nd & 4th grades**

**New Orleans, LA, January 2010-May 2010**

**August 2010- December 2010**

Designed and implemented mathematics lessons for 2nd grade students in the Spring semester, and 4th grade students class in the Fall semester. Collaborated with peers to ensure student’s academic growth.

**Barista, Starbucks Coffee Company**

**New Orleans Metro Area, December 2007- July 2010**

Collaborated with partners to set up store and accommodate customers in a fast paced environment. Organized and promoted store products in order to attract new customers and retain previous customers. Trained new baristas in order for them to become certified.

**HONORS**: Tops Scholarship recipient, Dean’s List, NCTM Member, KDP Member

**REFERENCES**: Available Upon Request